

## Notice of Meeting

# Corporate Overview Select Committee

**Date & time**

Thursday, 13  
December 2018 at  
10.00 am

**Place**

Ashcombe Suite,  
County Hall, Kingston  
upon Thames, Surrey  
KT1 2DN

**Contact**

Huma Younis or  
Joss Butler  
Room 122, County Hall  
Tel 020 8213 2725 or 020  
8541 9702

**Chief Executive**

Joanna Killian



We're on Twitter:  
[@SCCdemocracy](#)

[huma.younis@surreycc.gov.uk](mailto:huma.younis@surreycc.gov.uk) or  
[joss.butler@surreycc.gov.uk](mailto:joss.butler@surreycc.gov.uk)

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email [huma.younis@surreycc.gov.uk](mailto:huma.younis@surreycc.gov.uk) or [joss.butler@surreycc.gov.uk](mailto:joss.butler@surreycc.gov.uk).

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Huma Younis or Joss Butler on 020 8213 2725 or 020 8541 9702.

### Elected Members

Mr Ken Gulati (Chairman), Ms Ayesha Azad, Mr Mark Brett-Warburton, Mr Tim Evans, Mr Tim Hall, Mr David Harmer, Mr Nick Harrison (Vice-Chairman), Mr Keith Witham, Mr Chris Botten and Mr Richard Walsh

### TERMS OF REFERENCE

The Committee is responsible for the following areas:

Co-ordinates the Council's policy development and scrutiny work by agreeing work programmes for Select Committees, ensuring that reviews are focused on the Council's priorities and value for money, that reviews are cross-cutting where appropriate, and that work is not duplicated.

Performance, finance and risk monitoring for all Council services.

Policy development and scrutiny for Cross-cutting/whole-Council issues including:

- Council's budget and Financial Management
- Change Management Programme (including development and implementation of the Digital Strategy)
- Corporate Performance Management
- Orbis Partnership Functions (HR&OD, IT, Business Ops, Property, Procurement)
- Orbis Public Law
- Equalities and Diversity
- Internal/External Communications
- Legal and Democratic Services
- Coroner
- Customer Services

## **AGENDA**

### **1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

To report any apologies for absence and substitutions

### **2 MINUTES OF THE PREVIOUS MEETING: 25 OCTOBER 2018**

(Pages 5  
- 12)

To agree the minutes of the previous meeting as a true and accurate record of proceedings.

### **3 DECLARATIONS OF INTEREST**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- i. any disclosable pecuniary interests and / or;
- ii. other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

#### **NOTES:**

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest;
- as well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner); and
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

### **4 QUESTIONS & PETITIONS**

To receive any questions or petitions.

The following public question has been received from Julia Dickinson.

*“Given the example of the large gender pay gap in Mole Valley - the 2017 median for Gross Weekly Pay of those working in Mole Valley was Male £752.50 and Female £534.20, what actions will Surrey County Council and other bodies take to understand the drivers for pay inequity and to improve the statistics across the county?”*

#### **Notes:**

1. The deadline for Member's questions is 12.00pm four working days before the meeting (7 December 2018).
2. The deadline for public questions is seven days before the meeting (6 December 2018).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

## 5 BUDGET SCRUTINY

**Purpose of the Report:** For the Committee to review the most recent budget monitoring report to Cabinet and a report from the Corporate Overview Select Committee Budget Sub-Group regarding the budget scrutiny sessions undertaken by the Group between November and December 2018.

*Please be informed these reports are to follow.*

## 6 RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME

(Pages  
13 - 32)

The Committee is asked to review its recommendation tracker and forward work programme, including the forward work programmes of the other Select Committees which are attached.

## 7 DATE OF THE NEXT MEETING

The next meeting of the Select Committee will be held on 25 January 2019 in the Ashcombe Suite at County Hall.

**Joanna Killian  
Chief Executive**

Published: Wednesday, 5 December 2018

### **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

Anyone is permitted to film, record or take photographs at council meetings with the Chairman's consent. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that the Chairman can grant permission and those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*